

## CAPITAL ESTIMATES 2015-16 TO 2019-20 PRIORITISATION SCHEME

### PRIORITY RATINGS

Each project is to be assessed according to its contribution to the fundamental themes (section A), and under five other categories (section B).

For guidance purposes information is provided under each category about the range/level of scoring. These notes are intended to assist the assessment of priorities and the allocation of points. 'Odd' number scores can be applied if necessary. A maximum of 10 points may be scored for each element.

Enter the justification for each category in the box below each category.

### A. FUNDAMENTAL THEMES

Allocate score (to a maximum to 10) under each of the Council's fundamental themes, basing the assessment on the project's 'contribution' to each of these themes, where:

10 = very high	4 = low to medium
8 = medium to high	2 = low
6 = medium	0 = none

#### A1. Infrastructure

Our aim is to secure the infrastructure needed to ensure businesses in the borough continue to grow and drive the development that will expand our economy.

	Score

#### A2. Economy

Our priority is to support and engage with businesses by increasing the commercial space required for them to grow and through partners helping them to improve their productivity.

	Score

#### A3. Development

Controlled development, through the Local Plan, for homes, places of work, shops and leisure.

	Score

#### A4. Sustainability

Sustainability is about ensuring that the borough develops and grows and continues to provide services in a way that improves the quality of life of residents and visitors now and in the future.

	Score

<b>A5. Society</b> The overall aim of the corporate plan is to improve the community in which we live and work.	<b>Score</b>

<b>A6. Developing Your Council</b> The overall aim of the corporate plan is to improve how the Council operates to be more business focused, customer driven, flexible and agile. We need to reduce our cost, find efficiency savings and additional income and work with partners to explore new ways of working.	<b>Score</b>

## OTHER CATEGORIES

<b>B.1 Service Delivery</b> This category assesses the importance of the scheme as regards service delivery/performance, taking account of the following: <ul style="list-style-type: none"> <li>a) Business Plan</li> <li>b) Risk assessment – risk to the service if the project is not undertaken</li> </ul> The assessment should take account of the impact on existing/continued service provision, and the provision of services under the Council's key delivery targets. Guidance re: scores in this category as follows: <ul style="list-style-type: none"> <li>10 – Essential. Score 10 points where service provision (either continued or to secure provision of the council's Key Delivery Targets) is wholly dependent upon capital investment.</li> <li>8 – medium to high importance</li> <li>6 – medium</li> <li>4 – low to medium</li> <li>2 – low</li> <li>0 – none (i.e. for projects which, if not undertaken, will not affect service delivery/performance – projects which would be carried out only if funding was not a problem.</li> </ul>	<b>Score</b>
Enter justification/basis for score in box below:	

<b>B.2 Health and Safety/Statutory requirement</b>	<b>Score</b>
<p>This category assesses the importance of the scheme as regards health and safety and statutory requirements:</p> <ul style="list-style-type: none"> <li>10 – Essential. Score 10 points if the project is essential for compliance with a statutory or legal requirement, or where service provision (either continued or to secure provision of the council’s Key Delivery Targets) is wholly dependent upon capital investment.</li> <li>8 – medium to high importance</li> <li>6 – medium</li> <li>4 – low to medium</li> <li>2 – low</li> <li>0 – none</li> </ul> <p>Enter justification/basis for score in box below:</p>	

<b>B.3 Asset Management</b>	<b>Score</b>
<p>This score adds a weighting to bids which relate to the maintenance of the Council’s existing investments/assets and asset protection. A project can only attract a score under this category if it related to a Council asset. The scoring should reflect the need, urgency etc. for the proposed maintenance/protection of the asset.</p> <ul style="list-style-type: none"> <li>10 – Maintenance etc. essential</li> <li>8 – medium to high need</li> <li>6 – medium</li> <li>4 – low to medium</li> <li>2 – low</li> <li>0 – No maintenance requirement</li> </ul> <p>Enter justification/basis for score in box below:</p>	

<b>B.4 Third Party Funding</b>	<b>Score</b>
<p>This score adds a weighting to bids which attract contributions from third parties. A score should only be awarded if there is some guarantee, albeit conditional, that such funding will be realised.</p> <p>The score should be based on the figures shown in the ‘External Funding’ box in section 6 above.</p> <ul style="list-style-type: none"> <li>0 – no external contribution identified.</li> <li>1 – where 10% of the gross project cost is to be financed by external contributions.</li> <li>2 – where 20% of the gross project cost is to be financed by external contributions, and so on, to a maximum score 10, where 10 is 100% funding available via third party contributions.</li> </ul> <p>Enter justification/basis for score in box below:</p>	

<b>B.5 Business Case</b>	<b>Score</b>
<p>This assesses the revenue implications/payback of the capital bid (scoring range 1-10).</p> <p>The score should be based on the figures shown in the 'Revenue Implications' (section 9 above).</p> <p>Score 0 where the proposal has no revenue implications (other than loss of interest and minimum revenue provision).</p> <p>However, if the proposal is expected to generate income, additional to that currently achieved by the service each year:</p> <p style="padding-left: 40px;">Score 1 point for each additional 10% generated, pro rate to the capital cost, to a maximum of 10 points if a return of 100% or more is estimated to be achieved in a year.</p> <p>For example, a £30,000 project which generated additional net income of £3,000 p.a. (i.e. 10 per cent of the cost), would take 10 years to return the original investments and would score 1 point. If the project returned an additional £15,000 (i.e. 50 per cent) p.a., it would score 5 points.</p> <p>Conversely, if the proposal is expected to increase the annual net expenditure on the service:</p> <p style="padding-left: 40px;">Score -1 (minus 1) point for each additional 10% of the spend, pro rata to the capital cost, to a maximum of -10 points (minus 10).</p> <p>Enter justification/basis for score in box below:</p>	